



**DELIVERY TO:**

**Intercontinental London – The O2**

1 Waterview Drive,  
Greenwich Peninsula,  
London SE10 0TW

**ATTENTION OF:** (CLIENT NAME/ CONTACT DETAILS)

**SENT FROM:**

**NAME:**

**ADDRESS:**

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**CONTENT:**

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**NAME OF EVENT:**

**DATE OF EVENT:**

**CONFERENCE / MEETING ROOM:**

**BOX  
NUMBER:**

**OF**

**TOTAL  
NUMBER  
OF BOXES:**

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N**

